**Suggested Text: newsletter, social media, email, website or other platforms**

*Feel free to copy/paste the below text, or modify as you see fit, to promote your giving tree:*

Please support us! We have set up a **GIVING TREE** to collect donations for the Communities at Work Christmas Appeal and bring a little hope and joy to struggling families and individuals. Many of these people have missed out on so much already this year. We don’t want them to miss out on Christmas as well.

Your donation will help make a meaningful difference to people in need, knowing they will now have food on their tables at Christmas and gifts to give to their families.

***If you have a Traditional Giving Tree***

Our Giving Tree is set up at *[your tree location].* We are collecting donations from *[start date]* to [*end date].* For enquiries please contact [*a person in your organisation].*

**OR**

***If you have a Virtual Giving Tree:***

To help keep people safe during COVID, we have set up a virtual giving tree to collect monetary donations. Please visit the Communities at Work’s website where you’ll see a personalised section with [your organisation name] and click through to donate! Communities at Work will use your donations to buy food and gifts to for people in need during Christmas.

To find out more about Communities at Work’s Christmas Appeal and explore ways you can help them help the vulnerable and disadvantaged in the Canberra community, visit: [**www.commsatwork.org/christmas**](http://www.commsatwork.org/christmas)